

Phil Norrey
Chief Executive

To: The Chair and Members of the
Peninsula Transport Shadow
Sub National Transport Body

County Hall
Topsham Road
Exeter
Devon
EX2 4QD

(see below)

Your ref :
Our ref :

Date : 21 October 2019
Please ask for : Hannah Clark 01392 383000

Email: hannah.clark@devon.gov.uk
:

PENINSULA TRANSPORT SHADOW SUB NATIONAL TRANSPORT BODY

Monday, 28th October, 2019

A meeting of the Peninsula Transport Shadow Sub National Transport Body is to be held on the above date, at 2.00 pm at Committee Suite - County Hall to consider the following matters.

PHIL NORREY
Chief Executive

A G E N D A

PART 1 - OPEN COMMITTEE

1 Apologies for Absence

2 Minutes of the previous meeting (Pages 1 - 8)

To approve the minutes of the meeting held on 3 July 2019 (attached).

3 Items requiring urgent attention

Items which in the opinion of the Chair should be considered at the meeting as matters of urgency.

STANDING ITEMS

4 Peninsula Transport Update (Pages 9 - 12)

Presentation of the Technical Lead Authority on the latest progress and activities of Peninsula Transport, including the Economic Connectivity Study.

5 Finance Update (Pages 13 - 14)

Report of the Finance Lead Authority on the latest financial position.

6 Communications and Engagement Update (Pages 15 - 16)

Report of the Communications and Engagement Lead Authority on the latest communications and engagement activity.

7 Peninsula Rail Task Force Update (Verbal Report)

Verbal update from the Chair of the Peninsula Rail Task Force.

8 Co-Opted Members Update (Verbal Report)

Co-opted Members to provide updates and feedback from their organisations, to include a presentation from Network Rail regarding strategic rail planning.

MATTERS FOR INFORMATION

9 Future of Mobility Regulatory Review

Presentation from the Centre for Connected and Autonomous Vehicles.

10 Public Participation

Questions or Representations from Members of the public in line with the Board's Public Participation Scheme.

11 Dates of Future Meetings

All meetings to be held at County Hall, Exeter, EX2 4QD at 10:00am-

5 March 2020

4 June 2020

Please use link below for County Council Calendar of Meetings;

<http://democracy.devon.gov.uk/mgCalendarMonthView.aspx?GL=1&bcr=1>

PART II - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC

NIL

Members are reminded that Part II Reports contain exempt information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s).

Members are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Clerk at the conclusion of the meeting for disposal.

MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

Membership

Councillors A Davis (Devon County Council), G Brown (Cornwall County Council), M Coker (Plymouth City Council), M Morey (Torbay Council), J Woodman (Somerset County Council)
T Bagshaw (Cornwall and Isles of Scilly LEP), K Bourner (Homes England), G Caplin (Cornwall and Isles of Scilly LEP), A Darley (Highways England), C Dryden (Isles of Scilly), D Glinos (Department for Transport), I Harrison (Heart of the South West LEP), J Jackson (Homes England), I Knight (Homes

England), D Northey (Network Rail), D Ralph (Heart of the South West LEP), A Rhind (Department for Transport), D Round (Network Rail), R Stevens (Plymouth Bus), B Watts (Western Gateway SSTB) and B Wills (Department for Transport)

Declaration of Interests

Members are reminded that they must declare any interest they may have in any item to be considered at this meeting, prior to any discussion taking place on that item.

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Alternatively, any member of the public who lives in the area served by the Peninsula Transport Authorities may make oral representations on any matter relating to the functions of the Board. Such representations will be limited to three minutes, within an overall time allowed of 30 minutes. If you wish to make a representation, you should, via email or letter submit a brief outline of the points or issues you wish to raise before 12 noon, 4 working days before the meeting takes place. The name of the person making the representation will be recorded in the minutes.

For further information please contact Hannah Clark 01392 383487

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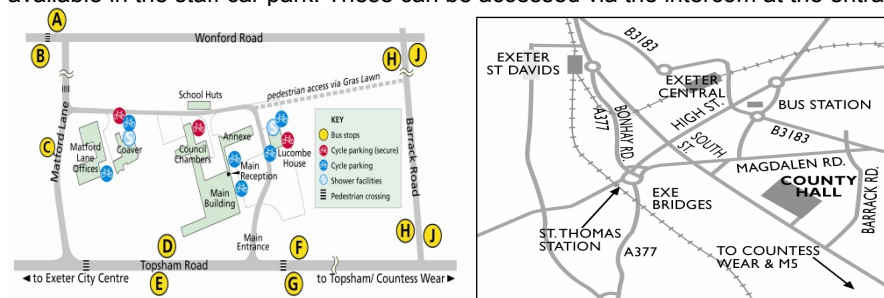
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First Aid

Contact Main Reception (extension 2504) for a trained first aider.

PENINSULA TRANSPORT SHADOW SUB NATIONAL TRANSPORT BODY

3 JULY 2019

Present:-

Members

Councillors G Brown, A Davis, M Coker, J Woodman, M Morey

Co-opted Members:-

A Darley (Highways England), D Glinos (Department for Transport), I Harrison (Heart of the South West LEP), D Northey (Network Rail) and D Round (Network Rail), A Ardley (Transport Forum)

Apologies:-

T Bagshaw, K Bournier, G Caplin, B Watts and B Wills

14 Minutes of the previous meeting

RESOLVED that the minutes of the meeting held on 1 March 2019 be approved as a true record.

15 Bristol Airport

The Board received the presentation on Bristol Airport's growth plans from Simon Earles (Planning & Sustainability Director).

The Board noted that there is strong demand in the region to support Bristol Airport to continue to grow to 2050, although there is currently a high proportion of leakage of passengers in the South West. In addition, the airport is the largest single site employer in North Somerset, with a further increase in jobs and GVA forecasted.

Recent public consultations have been held for a new masterplan for the airport and a planning application was submitted to North Somerset Council in 2018, enabling growth towards 12 million passengers a year.

It was noted that surface access is a challenge for regional airports. A multi-modal study has been continuing in partnership with a number of bodies which has identified three packages for improvements, including a highway scheme on the A371 / A368 / A38 which is being included in the Western Gateway SSTB Major Road Network submission.

16 Items requiring urgent attention

The Chair had decided that the Board should consider as a matter of urgency, given the upcoming deadlines for the Major Road Network and Large Local Major funds, the prioritised schemes list and Regional Evidence Base.

The Board received a presentation from the Peninsula Transport technical lead authority. The Board previously approved the initial list of schemes and prioritisation principles at the Board meeting on 1 March 2019. It was confirmed that 3 Large Local Major schemes and 6 Major Road Network schemes will be submitted for the Department for Transport in July 2019. The Board heard how work has progressed since the previous meeting, including key facts for

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PENINSULA TRANSPORT SHADOW SUB NATIONAL TRANSPORT BODY

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each scheme and the approach taken for the Regional Evidence Base. The results of the prioritisation process were then received. The schemes were prioritised in the following order:

1. A382 Drumbridges to Newton Abbot
2. Plymouth Major Road Network Phase 1 Scheme
3. A39 Atlantic Highway
4. A39 / A361 North Devon Link Road
5. A361 Glastonbury Bypass
6. A379 Corridor Improvements

It was clarified that there will be a full options appraisal as part of the further development of the Glastonbury bypass scheme.

It was noted that the Department for Transport have provided advice on the information they are expecting to be received as part of the scheme submission.

It was **MOVED** by Councillor Davis, **SECONDED** by Councillor Brown and

RESOLVED that;

- (a) The prioritised list of Major Road Network schemes is approved for submission to the Department for Transport in July 2019 subject to any necessary approvals by individual authorities as deemed appropriate;
- (b) The list of Large Local Major schemes is approved for submission to the Department for Transport in July 2019;
- (c) The Western Gateway SSTB 'A38 – Improved Access to Bristol Airport' Major Road Network scheme is supported;
- (d) The principles of the Regional Evidence Base are approved and that Members of the Board will receive a final draft a week before the submission due date; and
- (e) The Local Authority Directors are given delegated authority to review and sign off the final draft of the Regional Evidence Base.

17 **Peninsula Transport Update**

The Board received the update from the Technical Lead Authority on the latest progress and activities of Peninsula Transport, including the development of the Economic Connectivity Study.

The Board heard that work is ongoing on the development of an Economic Connectivity Study, in response to the Department for Transport's recommendation that these are conducted by Sub-National Transport Bodies. This report will form the initial stage of a transport strategy for the South West Peninsula, through looking at the long-term transport and connectivity issues that the South West may face in the future, including the challenges arising from the local environment, tourism and resilience.

The report will focus on 5 key themes:

- Decarbonisation
- Digitisation
- Urbanisation
- World of Work
- Flexible Lifestyles

Thanks were given to Highways England for making their Regional Traffic Model available for use by Peninsula Transport. It was agreed that ongoing engagement would take place to cover overlapping themes with Highways England and Network Rail.

It was **MOVED** by Councillor Davis, **SECONDED** by Councillor Coker and

RESOLVED that

- (a) The arrangements continue for the Officer Group and Senior Officers Group to progress the Economic Connectivity Study with delegated authority.

18 **Finance Update**

The Board received the Report of the Finance Lead Authority on the latest financial position.

The Board noted that current Peninsula Transport expenditure is currently within budget, though there is limited headroom. It was discussed that there are efficiencies to be gained from Peninsula Transport absorbing the Peninsula Rail Task Force budget.

The Board were advised that the Department for Transport have requested information on forecast spend by STBs to inform the Spending Review.

It was noted that the authorities have committed revenue funding to enable the initial activities of Peninsula Transport, such as developing a Regional Evidence Base, commissioning an Economic Connectivity Study and prioritising the Major Road Network schemes for submission. This has enabled Peninsula Transport to meet the expectations set by the Department for Transport for Sub-National Transport Bodies. In addition, Peninsula Transport are working collaboratively with the other Sub-National Transport Bodies through the national forum. However, it is anticipated that government funding will be required to further progress future workstreams and maintain momentum. It was agreed that a letter to the Department for Transport reflecting this would be drafted.

It was **MOVED** by Councillor Davis, **SECONDED** by Councillor Coker and

RESOLVED that

- (a) The financial information presented in the Finance Update Report be approved;
- (b) The absorption of the Peninsula Rail Task Force remaining planned expenditure of £16,837 into the Peninsula Transport budget be approved;
- (c) A draft letter to the Department for Transport on behalf of the Chair of Peninsula Transport, reflecting the financial position of the Sub-National Transport Body including the positive progress made to date and future aspirations, will be prepared.

19 **Communications and Engagement Update**

The Board considered the Report of the Communications and Engagement Lead Authority on the latest communications and engagement activity.

The Board noted that the Peninsula Transport website is now live, as are social media accounts. The Communications Leads for the existing Sub-National Transport Bodies have been collaborating and discussing how their joint impact can be maximised whilst minimising the costs.

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It was also noted that South West Peninsula MPs have been contacted regarding the role of Peninsula Transport and the Major Road Network scheme submissions.

20 Peninsula Rail Task Force Update

The Board received the Peninsula Rail Task Force update from Councillor Andrea Davis, Chair of the Peninsula Rail Task Force.

The Board noted that a presentation was given on behalf of the Peninsula Rail Task Force at the recent Great South West All Party Parliamentary Group meeting.

21 Co-Opted Members Update

The Board received verbal reports from the Co-opted Members on matters of interest arising from their respective organisations.

The Board also received a presentation from Network Rail highlighting recent events, including the commencement of works at Dawlish. Peninsula Transport and Western Gateway will be represented by officers at the Western Route Study workshop on 22 July 2019.

The Board asked how the Parsons Tunnel project can be best supported by Peninsula Transport. Network Rail advised that the consultation closes end of 15 July 2019 and that consultation responses would be welcomed from Peninsula Transport, Peninsula Rail Task Force and individual authorities.

Highways England advised that the preferred route for Highways England's 'A358 Taunton to Southfields' scheme has been announced.

The Vice-Chair of the Transport Forum provided key points arising from the initial Transport Forum, held on 24 May 2019.

The Board noted that the Secretary of State wrote to the Chairs of the Sub-National Transport Bodies on 20 June 2019 and that the Public Accounts Committee met on 5 June 2019 covering wider transport issues and Sub-National Transport Bodies in the South West.

22 Public Participation

In line with the Public Participation rules, the Chair exercised their discretion to change the order of business and take this item prior to the substantive issue being debated earlier on the agenda under Item 4.

The Board received and acknowledged a statement made by Mr R Macbeth relating to the Glastonbury bypass Major Road Network scheme.

23 Dates of Future Meetings

Board Members noted the possible dates of future meetings as:

5 September 2019 [confirmed]
2 or 6 December 2019
4 or 5 March 2020
2, 3 or 4 June 2020

All meetings to be held at County Hall, Exeter, EX2 4QD.

Please use link below for County Council Calendar of Meetings;
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The Meeting started at 10.00 am and finished at 12.00 pm

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PUBLIC PARTICIPATION QUESTIONS & STATEMENTS

3 July 2019

I. STATEMENT FROM MR ROBERT MACBETH (NOT IN ATTENDANCE)

Re: Major Road Network Schemes

On 11th June this year Glastonbury Town Council passed the following motion:

“With reference to the Southwest Peninsula Transport Group discussions to be reported back to council on 3rd July, this council is opposed to building any new roads on our flood plains around Glastonbury as a solution to the heavy traffic on the A361 through the town.”

Therefore Glastonbury Town Council is opposed to the Glastonbury bypass proposals currently under consideration by Peninsula Transport, both the long and short routes. Given that the majority party on the council was very recently elected with a clear and explicit anti-bypass manifesto position, please accept this motion as the will of the people of Glastonbury and seek other solutions to the problem of heavy traffic on the A361 through Glastonbury.

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ECONOMIC CONNECTIVITY STUDY

28 October 2019

Please note that the following recommendation is subject to consideration and determination by the Committee before taking effect.

RECOMMENDATION

It is recommended that:

- (a) Arrangements continue for the Officer Group / Project Directors to approve the Economic Connectivity Study reports with delegated authority.

1. Introduction

This report provides an update on work being undertaken to develop an Economic Connectivity Study (the Study) for the South West Peninsula to support the future development of a Peninsula Transport Strategy and to help make future cases for sub-regional investment. The work will also be presented to the Board on 28th October.

2. Proposal

The DfT recommends that sub-national transport bodies (STB's) conduct an Economic Connectivity Study as a central part in the evidence base for sub-regional investments and the development of a Strategic Transport Plan.

The Study is an opportunity to step back from day-to-day scheme development and examine the longer-term strategic issues facing transport and connectivity across the Peninsula. It seeks to understand how major trends in technology, climate policy and transport behaviour may play out within the Peninsula, as well as exploring more locally specific factors such as tourism, resilience of key arterial routes, high quality environments, and changes to local demography.

Methodology and progress

The Study is taking a long-term view by looking at how things have changed over the last 30 years and how the world may change in the next 30 years. The view of connectivity is broad to include digital connections. This reflects the fact that transport demand is increasingly being affected by how digital technologies are changing behaviour (e.g. through online shopping and working from home); and transport services are increasingly relying on digital communications for journey planning, app-based services and, in future, for connected vehicles.

The methodological approach to the Study is broadly split into two areas:

- Examining historic and existing patterns of economic activity, transport demand, connectivity and levels of service, including for key inter-regional and intra-regional connections;
- A forward-looking analysis focussing on five key themes that will affect future spatial growth patterns, transport demand and economic performance, supported by transport modelling. These themes have previously been shared and discussed with the Board: Decarbonisation, Digitisation, Urbanisation, The World of Work and Flexible Lifestyles.

There are two key deliverables being developed for the study to cater for the wide range of stakeholders which Peninsula Transport would like to engage and communicate with:

- A graphically designed 'coffee table' style document summarising the work and succinctly stating the key learnings and recommendations of the Study; and
- A technical report providing details of the evidence and analysis undertaken during the study.

The Study has drawn on a wide range of evidence including:

- **Connectivity work produced by some of our key stakeholders/partners and including:** Connecting the Country Planning for the Long Term, Highways England, 2017; Western and Wessex Route Studies, Network Rail, 2015; Transport Infrastructure for our Global Future, A Study of England's Port Connectivity, DfT, 2018; Greater Connected Transforming Strategic Connectivity in South West England, CBI and South West LEPS, 2014; Closing the Gap the South West Peninsula strategic rail blueprint, PRFT, 2016; Regional Airport Connectivity Review, DfT, 2018; UK Digital Strategy, DCMS, 2017;
- **The Peninsula Area Model (PAM):** highway assignment and demand model developed from the South West Regional Traffic Model provided to Peninsula Transport by Highways England;
- **DfT Journey Time Data:** average vehicle journey times for 2018 covering every fifteen-minute interval across the year on all roads in the Peninsula;
- **Inter-Departmental Business Register (IDBR) Data:** business data (activity, size, location) covering the Heart of the South West LEP geographical area.

The analysis work supporting the five themed scenarios is largely complete. For each theme this has included developing a set of model runs for a 2050 horizon using the PAM to help answer 'what if?' questions about the quantum of impact on the transport network of future trends. For each scenario, comparison can be made against the current situation and the 'business as usual' forecast in 2050.

The assumptions for each scenario were as follows:

- **Decarbonisation:** 100% of cars and LGVs operating in the Peninsula in 2050 are electric/zero emission;
- **Digitisation:** the capacity of motorways, dual carriageways and high standard single carriageways is 25% higher in 2050 because of the technologies present in infrastructure and vehicle fleet (connectedness and autonomy);
- **Urbanisation:** development growth in key urban centres in the Peninsula exceeds plan by 25% with corresponding reductions in smaller centres and rural areas;
- **World of Work:** employment growth for the key growth sectors identified by the Local industrial Strategies exceeds plan by 25% with corresponding reductions in other sectors; and
- **Flexible Lifestyles:** commuting rates in 2050 are 10% lower than current forecasts.

The corridor-based analyses are drawing upon transport and economic data to define some key metrics for the key transport corridors in the Peninsula which will help to explain their function; the value of their contribution to the economy; their role in supporting accessibility and resilience/reliability issues.

Emerging results

- **Decarbonisation:** current appraisal assumptions predict high levels of transport carbon emissions in 2050 and even applying the bold assumptions of this scenario test means both the rail and highway networks in the Peninsula will be net emitters of carbon in 2050. Goals for transport carbon reduction in the Peninsula are therefore unlikely to be met unless urgent and significant new action is taken to accelerate carbon reduction.
- **Digitisation:** the additional capacity resulting from technological improvements will provide congestion benefits but is also likely to result in additional and longer trips;
- **Urbanisation:** focussing growth in urban areas has congestion benefits for inter urban routes and means infrastructure investment can be less dispersed. This inevitably means outlying areas are less likely to receive investment;
- **World of Work:** increased growth in key employment sectors changes the pattern of trip making but not to the extent that major changes in connections will be required;

- **Flexible Lifestyles:** a reduction in commuting rates leads to measurable but small-scale reductions in inter urban demand.

The population of the Peninsula is forecast to grow by around 12.5% between 2016 and 2040. The impact of a growing population is likely to be the dominant force driving transport demand over the next thirty years. While the other key trends will shape this demand growth, we have not found evidence that that they are likely to mitigate it significantly. Indeed, rising incomes and decreasing private costs of transport could increase trip rates and compound the observed growth in transport demand. The critical challenge will therefore be to ensure that the future social costs of transport demand, including CO2 emissions, are reduced while enabling high productivity and high-quality lifestyles.

Next steps

The following activities are planned to conclude the analysis and finalise the project deliverables:

- Meetings with Highways England and Network Rail to discuss the results of the Peninsula work as they relate to the Strategic Road Network and the Rail Network;
- Completion of the 'coffee table' report draft for the Officer Group / Directors to review in November;
- Completion of the draft Technical Report later in November;
- Update of both documents based on comments received followed by publication.

3. Consultations/Representations/Technical Data

The Strategic Transport Challenges presentation given by AECOM at the inaugural Transport Forum in May 2019 contained discussion of some of the results of the analysis discussed above.

4. Financial Considerations

The project plan covering AECOM's work to produce the Study was submitted and approved by the Officer Group in March 2019.

5. Other Considerations

This Report has no specific equality, sustainability or legal implications that are not already covered by or subsumed within the detailed policies or actions referred to therein.

6. Summary/Conclusions/Reasons for Recommendations

The Economic Connectivity Study is an important component of the Peninsula's case for investment, supporting the evidence presented in the Regional Evidence Base and demonstrating to Government that the Peninsula understands how future policies, technologies and behaviours will influence the way people connect and the impact of this on the sub-regional economy.

FINANCE UPDATE End of Quarter 2 (2019/2020) Report

28 October 2019



Please note that the following recommendation is subject to consideration and determination by the Board before taking effect.

RECOMMENDATION

It is recommended that:

- (a) The Board note and approve the financial information as set out in this report

1. Background/Introduction

The Regional Economic Base (REB) is completed and the Economic Connectivity Study (ECS) is almost complete. These are Peninsula Transport’s largest pieces of work to date and have both come in within budget. We are therefore in a good position to be able to say that this year we do expect a slight underspend as previously reported.

2. Remaining budget

Peninsula Transport’s anticipated remaining uncommitted funding is £26,532 as shown in the table below (which is favourable compared to the previous Q1 report of £14,561 from last July).

Total Peninsula Transport budget 2018/19 and 2019/20			£319,640
Spend and commitments to date 2018/19 and 2019/20 (including project work, retained fees and Peninsula Rail Task Force funding)			£263,107
Remaining anticipated commitments			£30,000
Remaining uncommitted spend			£26,532

3. Anticipated Expenditure and Affordability

Prioritisation, Regional Evidence Base and Economic Connectivity Study

AECOM were commissioned last year to undertake the sifting and prioritisation exercise and provide the Regional Evidence Base and Economic Connectivity Study. The board is asked to note that these commitments have finalised within the quotes originally provided by AECOM and which were reported at the end of the last financial year.

On a national level sub-national transport bodies (STBs) in the UK, in addition to those items listed above, are also producing documents setting out further their Strategic Context. In order to compete for national funding, the Peninsula Transport Board will also need to consider resourcing the production of these items in the near future.

5. Summary/Conclusions/Reasons for Recommendations

Board Members are asked to note that the expenditure currently planned is affordable and within the overall budget.

COMMUNICATIONS & ENGAGEMENT

Update Report

28 October 2019

Please note that the following recommendation is subject to consideration and determination by the Committee before taking effect.

RECOMMENDATION

It is recommended that:

- (a) The Communications and Engagement report is noted

1. Background/Introduction

The Board at its meeting in March approved the Communications Strategy and the proposals for the Transport Forum. This report provides an activity update for the previous quarter and a look forward to upcoming activities.

2. Communications and Engagement Update

2.1 Website

The website www.peninsulatrtransport.org.uk has been live since May 2019. The website helps to explain the purpose and work of Peninsula Transport and provides links to schemes, minutes, governance arrangements and news. New sections have been added to the website to provide more information on the Major Road Network (MRN), Local Large Major (LLM) and Road Investment Strategy (RIS) schemes. News of event and announcements are also posted on the website and shared on social media.

2.2 Social Media

The Twitter account @PensTransport is live to help share news, build awareness with stakeholders and drive traffic to the website. In addition to news the social media account has been used to live tweet from Board meetings, the Transport Forum meetings and the recent joint STB event on 2 October 2019. The account is also used to share information from other stakeholders such as the Network Rail Resilience Forum. This has started to build engagement with a range of audiences.

2.3 Media

A media release was issued after the last board meeting explaining the MRN/LLM prioritisation that had been agreed and the ask to the government for funding. Work has been undertaken to build links with local media and transport publications as well as liaison with the PR lead for Western Gateway SSTB to align messaging around why two transport bodies are the best solution for the South West region.

2.4 Publications

A leaflet providing information about Peninsula Transport has been produced, shared with MPs, given to key stakeholders at the Transport Forum and placed on the website. An updated version was provided to those attending the joint STB event.

2.5 Transport Forum

The Joint Wider Transport Forum was held on 2 October with Western Gateway SSTB and sponsored by WSP. Over 70 representatives from across the region attended the October event which received a range of presentations from both Peninsula Transport and Western Gateway as well as Network Rail, Bristol Airport and Exeter City Futures. A further Transport Forum for Peninsula Transport is planned for 21 November 2019 in Plymouth. These events are helping us build a database of stakeholders who are interested in the work of Peninsula Transport.

2.6 Stakeholder Briefings

MPs are sent regular briefings on the work of Peninsula Transport. The briefing in August 2019 provided details on the MRN/LLM schemes. A letter was also sent from the Peninsula Transport Chair welcoming the new Secretary of State for Transport.

2.7 Joint STB Communications

Regular teleconferences have been undertaken with the Communication leads for the other Sub-National Transport Bodies (Transport for the North, Midlands Connect, Transport for the South East, Transport East, Western Gateway) to discuss approaches to areas of shared interest. We have also been planning the STBs contribution to the two-day Highways UK conference in Birmingham 6/7 November 2019. There will be a shared STB space at the conference where we will have a number of presentations and shared exhibition space. We have jointly created a video to be played at the event, we have developed artwork based on the graphics in the Peninsula Transport Leaflet for display in the stand area, printed additional leaflets to give out and helped plan the presentation slots.

3. Next Quarter

Looking forward the key activities for the next six months are to:

- Continue to develop the website adding more video and graphic content to illustrate the range of challenges faced and benefit to be delivered;
- Hold the transport forum on 21 November 2019 in Plymouth;
- Further build the stakeholder mailing list to keep people informed;
- Produce MP briefings in October 2019 following this meeting to provide an update;
- Develop our public affairs agenda with clear asks and offers for 2020 as well as working closely with the newly formed Great South West APPG.

4. Financial Considerations

Costs are within financial envelope agreed.

5. Summary

The Communications and Engagement activities are being delivered in line with the agreed strategy.